

PLAINVILLE SCHOOL COMMITTEE MEETING  
Minutes of October 24, 2017

Regular Session

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CALL TO ORDER

The meeting was called to order by Vice Chairperson Linn Caprarella at 6:01 p.m. in the Wood School Learning Commons. Also present were Maggie Clarke, Charlene McEntee, and Superintendent Raiche. Absent: Amy Abrams and Javed Ikbal

Administrators Present: Kate Campbell, Principal, Anna Ware Jackson School  
Edward Clarke, Administrator of Special Education and Support Services  
Caron Ketchum, School Business Administrator  
Robin Roberts-Pratt, Principal, Beatrice H. Wood School

APPROVAL OF MINUTES

**MOTION by Maggie Clarke seconded by Charlene McEntee to approve the October 10, 2017 regular session minutes. So voted.**

SHOWCASE

None.

COMMENTS BY CITIZENS AND FACULTY

None.

COMMUNICATIONS AND AUDIENCES

None.

COMMENDATIONS

None.

ITEMS FROM SCHOOL COMMITTEE MEMBERS/COMMITTEE REPORTS

*a. King Philip School Committee-Mrs. McEntee*

Mrs. McEntee said the King Philip School Committee met last week. Items on the agenda included:

- MASC: setting up the timeline for the Superintendent search
- Discussed the timelines for focus groups—not yet solidified
- Approved a self-sustaining ski team
- Approved the increase of some music fees
- Review of the MASC resolutions for the annual meeting in November
- Chose a municipal representative, Jim Lehan, from Norfolk
- Review of the Budget

a. Negotiations Subcommittee-Mrs. Caprarella, Mrs. Clarke

Mrs. Caprarella said the 1<sup>st</sup> quarterly meeting with the representatives from the Education Support Professionals was held yesterday. Mr. Raiche said a few items were addressed and are being followed up.

b. Budget Subcommittee-Mrs. McEntee, Mrs. Abrams

Nothing.

c. Communications Subcommittee-Mrs. Abrams, Mr. Ikbal

Nothing.

d. Town Building Committee-Mrs. Clarke

Mrs. Clarke reported that the Committee met on the 18<sup>th</sup>. Items reviewed:

- Continue to discuss the progress; however, a timeline is not yet confirmed. The ‘old’ Wood School is down with the exception of the foundation;
- Borrowing update: Funding has been secured for the entire project
- Recommendation: Conduct a Phase I environmental study on the current fire/police station
- Recommendation: Conduct a property condition assessment on the current town hall
- Bricks from ‘old’ Wood School are crumbling as they were removed, so the idea of obtaining a brick is no longer valid

e. Sick Leave Bank Committee-Mr. Ikbal

Mr. Raiche reported that the Sick Leave Bank Committee approved a request from a member of the Education Support Professionals union to receive 20 days from their sick leave bank. The Committee consisted of Mr. Ikbal, Mr. Raiche and Mrs. Mutascio, ESP, representative.

f. Wellness Committee-Mr. Ikbal

Mr. Clarke said the Committee met on October 12<sup>th</sup> and continued to look at specific steps of the wellness plan and how best to complete the steps. In addition, there are a couple of new members—a parent and an representative from Nike; Nike employees are planning to participate in some wellness activities including recess activities, field day and possibly some enrichment programs..

### RESIGNATIONS, TRANSFERS, APPOINTMENTS AND LEAVES

a. Student Teacher: Superintendent Raiche reported that Linda Kavanah, a .5 preschool teacher, is seeking a second DESE certification. As a result, she will be completing student teaching starting in January 2018—some of the hours will be from her morning teaching time; however, most will be completed in the afternoon under the supervision of another teacher—in order to comply with the regulations to receive certification in Special Education, Moderate Disabilities, Prek-8.

Open Positions: In addition, he reported that he has met with Mrs. Whitaker and Mr. Stone regarding the open positions in their departments and will be meeting with Mrs. White to discuss the open position in her department. We will re-open the advertisement for a network administrator and facilities/maintenance/custodian. A candidate is being recommend by Mrs. White for the food service worker position at Jackson School.

## SUPERINTENDENT'S REPORT

### a. MCAS2.0 Results

Superintendent Raiche reported on the results of the next-generation MCAS2.0 assessment, which students took in the spring of 2017. In discussing the results with the Committee he informed them that the categories for the results changed to: Exceeding Expectations, Meeting Expectations, Partially Meeting Expectations and Not Meeting Expectations. In addition, he stated the new standards for meeting expectation are more rigorous than the previous standards for reaching proficiency, and the 2017 results will be used as a baseline as well as for comparison moving forward.

Mr. Raiche met yesterday with the principals and special education administrator to discuss the results. He plans to meet with teacher leaders to review said results and discuss an action plan for improvements, particularly in the areas of math and scores for students with disabilities. He will then prepare a more in-depth report and actions plans to share with faculty.

### b. Regional Special Education Task Force Meeting

Mr. Raiche said he attended this afternoon's 1<sup>st</sup> regional special education task force meeting of the 2017-18 school year. Three other meetings will be scheduled throughout the year. The meeting today focused on sharing work on social/emotional learning. The discussion on transition to middle school will be discussed at a future meeting and Mrs. McEntee asked that the Committee continue to be informed about these meetings.

## OLD BUSINESS

### a. School Committee Goals for 2017-18

- Survey questions: Mrs. Clarke handed out the questions for the survey. The Committee would like to administer the survey soon and Mr. Raiche will work on preparing the survey tool.

## NEW BUSINESS

### a. Approval of Amendment to Bi-County Collaborative Agreement (Vote Required)

Superintendent Raiche informed the Committee that the BICO Board of Directors approved amendments to the Collaborative Agreement at their last meeting, and he provided the Committee with a copy of the revisions to the Agreement. Two districts have asked to become part of the Collaborative—Uxbridge and Hopedale.

**MOTION by Maggie Clarke, seconded by Charlene McEntee, to approve the amendments to the Bi-County Collaborative Agreement as presented. So voted.**

### b. Report Card Committee-Update by Mrs. Campbell

Mrs. Campbell reported that at their meeting last week the Committee reviewed the survey results from last spring; It was determined that when rubrics are sent home to parents regularly, the understanding of the level students receive on the report card is better understood. The Committee would like to have all grade levels be consistent in the rubrics they send home on a regular basis. The goal is for parents to have a clear vision of student learner qualities and the grading system of the report card.

c. FY2018 Grant Summary (Vote Required)

**MOTION by Charlene McEntee, seconded by Maggie Clarke, to approve the FY2018 grant summary, totaling \$253,911.00. So voted.**

d. Approval of Policy Requiring Purchase and Replacement of Fuel-Efficient Vehicles (Vote Required)

Superintendent Raiche asked the Committee to establish a requirement that the Plainville Public Schools purchase only fuel-efficient vehicles for municipal use in order to comply with criteria from the MA Department of Energy Resources Green Communities. He had a request from the Town Administrator for the school department to have a policy in order for the town to receive 'green community' status. Mrs. Rieger contacted MASC regarding whether a policy like this is available at MASC and she has not yet received a response. Mrs. McEntee questioned whether it should be a policy and suggested it be a procedure. Discussion ensued.

**MOTION by Charlene McEntee, seconded by Linn Caprarella, to approve a set of purchasing procedures for the purchase and replacement of fuel-efficient vehicles. So voted.**

e. MASC Resolutions (Vote Required)

**MOTION by Charlene McEntee, seconded by Linn Caprarella to approve the seven (7) Resolutions which will be voted on at the annual MASC meeting on Wednesday, November 1, 2017 as presented unless a committee member opposes a particular resolution and to give the delegate(s) the authority to vote for or against a particular resolution.**

The Committee decided to review each resolution. Mrs. Clarke is not in favor of Resolution 4 and Mrs. Clarke and Mrs. McEntee would like to see language in Resolution 7 revised. As a result,

**MOTION to amend the aforementioned motion, as Mrs. Clarke opposing Resolution 4 and Mrs. Clarke and Mrs. McEntee amending language in Resolution 7 to say 'MASC urges the Congress to preserve the Medicaid reimbursements of the Affordable Care Act' and to notify Mr. Iqbal, delegate, and Mrs. Abrams, alternate delegate of such. So voted.**

f. FY2019 Budget Timeline and Guidelines (Vote Required)

Mr. Raiche shared the timeline and guidelines; there are date changes on the timeline: forward staffing plan to budget subcommittee is December 1, 2017 and forward line item requests to budget subcommittee is December 8, 2017.

**MOTION by Charlene McEntee, seconded by Maggie Clarke to approve the FY2019 budget timeline and guidelines with the corrections noted above. So voted.**

g. Legislative update

None.

h. Any item(s) not anticipated at the time of posting

**Use of Facility Request (Vote Required)**

Superintendent Raiche said a request came to his office on Friday, October 20, 2017 for the Sullivan/Stewart Irish Dance Studio, located in Plainville, to use the Wood School cafetorium on Saturday, November 4, 2017, from approximately 11:30 am to 4:30 pm.

**MOTION by Charlene McEntee, seconded by Maggie Clarke to approve the Sullivan/Stewart Irish Dance Studio to use the Wood School cafetorium on Saturday, November 4, 2017 from 11:30 am to 4:30 pm. So voted.**

**INFORMATION**

There was no discussion on items in information.

**EXECUTIVE SESSION**

None.

**ADJOURNMENT**

**MOTION by Maggie Clarke seconded by Charlene McEntee, to adjourn at 7:02 p.m. So voted.**

Respectfully submitted,

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Susan M. Rieger, Recording Secretary

**Meeting Handouts:**

- Agenda
- Minutes from October 10, 2017
- Memo on Student Teacher
- Superintendent's Report and documents on MCAS2.0
- New Business:
  - Memo and Revised Agreement, Bi-County Collaborative
  - Memo and listing of FY2019 Grants as well as FY17 and FY18 grants
  - Memo on recommendation to adopt a policy on the purchase and replacement of fuel-efficient vehicles
  - Copy of the Report of the Resolutions Committee (MASC)
  - FY2019 Budget Timeline and Guidelines
  - Use of Facility Request: Sullivan/Stewart Irish Dance Studio
- Information:
  - School Council minutes from May 3, 2017
  - Bi-County Collaborative Quarterly Report as of October 3, 2017
  - Food Service Reports through June 2017
  - Quarterly Reports of FY18 Budget and Revolving Accounts, September 30, 2017